INDIANA BOROUGH

Resolution No. 2022 – _____

A RESOLUTION OF THE BOROUGH OF INDIANA, INDIANA COUNTY, PENNSYLVANIA ESTABLISHING A FEE SCHEDULE FOR THE YEAR 2022.

WHEREAS, Indiana Borough Council has established certain fees to cover the cost of the administration of the Borough Ordinances to be increased from time-to-time to stay current with costs;

AND, WHEREAS, Indiana Borough Council shall set these fees by Resolution at its annual re-organization meeting or at such time as determined necessary by the Borough Council.

NOW, THEREFORE, be it resolved and enacted by the Council for the Borough of Indiana, in meeting assembled, and it is hereby resolved and enacted by the authority of the same as follows:

ADMINISTRATION

Photocopies (per page)	$0.25 one side letter page
	$0.35 both sides of letter page
	$0.35 one side of legal page
	$0.40 both sides of legal page
Return check Charge	$25.00
Municipal No-Lien letter	$20.00
Fax	$1.00 per page
Personnel Rates	Gross hourly rate, including benefits
	(Hourly or overtime)
Recycling Bins	$15.00 each
Salvage License Fee	$100.00
Refuse Disposal/Recycling	
• Unlimited Service	$17.40 per month per unit
• Limited Service	$12.25 per month per unit
• Reinstatement of Service Fee	$35.00

BUILDING/PLANNING/CODE ENFORCEMENT FEE STRUCTURE

Sale of Maps and Publications:

• Flood Map and Pamphlet	$5.00
• Zoning/Flood Map	$3.00
• Street Map	$2.00
• Parcel Map	$2.00
• CD	$5.00
• 24” x 36” Color Map	$35.00
• 24” x 36” Black and White Map	$25.00
• Zoning Ordinance (with Map)	$23.00
• Subdivision and Land Development Ordinance	$10.00

Property Registration Fees:

- License:
  - Single-family home — $30.00, plus $4.00 for each unrelated occupant or family
  - Multi-family — $30.00, plus $4.00 for each unrelated occupant or family
  - Commercial/industrial — $30.00
  - Commercial/industrial with dwelling units — $30.00, plus $4.00 for each occupant
- Routine Property Maintenance Inspections
  - Single-family home — $75.00
  - Multi-family Dormitory (Combined cooking/baths) — $100.00, plus $25.00 per dwelling unit
  - Multi-family (separate cooking/baths) — $100.00, plus $25.00 per dwelling unit
  - Commercial/industrial — $100.00, plus $25.00 per 2000 sq. ft.
  - Commercial/industrial with dwelling units — $100.00, plus $25.00 per 2000 sq. ft., plus $25.00 per unit

Permit and Inspection Fees:

- Zoning Permit — $2.50 per thousand dollars
$25.00 min. (Non-refundable)
- Flood Plain Permit Review — $25.00
- Curb Cut — $35.00 + $2,400 Refundable Deposit
- Property Maintenance Permit — $25.00
- Banners Within Borough Right of Way — $150.00
- Re-inspection following notice of Violation — $20.00; $30.00; $50.00
- Utility Inspection Fee — $30.00
- Storm Water Permit — $80.00
- Storm Water Inspection Fee — $100.00 (initial 2 inspections)
$25.00 (per additional inspection)
- Sidewalk — $20.00
- Use Certificate — $15.00
- Late Fees (all Permits and Licenses) — $20.00
- Re-Inspection/Re-review — $35.00
- Working Without a Permit — $20.00; $30.00; $50.00

Signage Permit Fees:

- Wall Awning, Marquee, Projecting, and Roof Signs $75.00
- Any Wall, Awning, Marquee, Projecting, and Roof Sign (Less Than 20 Sq. Ft.) $40.00
- Free-Standing Sign $120.00
- Face Change $40.00
- Non-Advertising Mural Project $20.00
- Re-Inspection/Re-review $35.00

Building Inspection Fees:

- Porches, Carports, Detached Garages
  - Up to 500 square feet $40.00 plus Electrical, Plumbing and Mechanical
  - Over 500 square feet $40.00 + $0.12 each square foot over 500 Square Feet
- Signaling Systems - Burglar Alarms, Fire Alarms, Fire Suppression Alarms, Smoke Detectors, Telemetering (Telephones or CATV outlets are each separate systems): For the system and first 15 devices $75.00; $92.00 Each additional 10 devices or fraction thereof $7.00
- Residential Plumbing Fees:
  - Per Dwelling or Unit (Interior Plumbing ONLY) $92.00
  - Minor Plumbing Alterations $50.00
- Residential Electrical Fees:
  - Single Family Dwelling - Not over 200 Amp Service $115.00
  - 2 Family Dwelling Units - Not over 200 Amp Service $175.50
  - Service Entrance Inspection $80.00
  - Alterations and Additions (Service and 25 outlets or less) $92.00
  - Additional Panels and Sub-feeds $15.00
  - Single Circuit (6 outlets or less) $50.00
  - Dwellings with a Spa, Hot Tub, Hydro Massage Tub, etc., each item $45.00

SPECIAL SERVICE AND/OR CONDITIONS NOT PROVIDED IN THIS SCHEDULE, APPLY FOR FEE

Minimum Charge $50.00

UCC Residential Building Permit Fees:

- Residential Application Fee $25.00 (non-refundable)
- Total Square Footage X Cents Per Square Foot = Permit Fee
- Minimum charge for a Residential Project $125.00

New Construction of a Dwelling Unit

Type of Construction	Cents Per Square Foot	Minimum Charge
Per Dwelling Unit	.534	$529.00

Manufactured or Modular Homes

Type of Construction	Cents Per Square Foot	Minimum Charge
Manufactured or Modular Homes on piers	.311	$280.00
Manufactured or Modular Homes on Foundation	.311 + $74.75	$402.50
Attached Garage on a Manufactured or Modular Home	.196	$180.00

Other Construction Projects

Type of Construction	Cents Per Square Foot	Minimum Charge
Additions	.534	$180.00
Detached Accessory Structure (over 1,000 sq. ft.)	.255	$320.00

Swimming Pools $69.00 for 1st $1,000 of work plus $5.00 for every $1,000 thereafter

Fences $69.00 for 1st $1,000 of work plus $6.00 for every $1,000 thereafter

Demolitions $69.00 for the 1st $1,000 of work plus $6.00 for every $1,000 + $2,400 Refundable Deposit

Decks/Porches/Renovations $69.00 for 1st $1,000 of work, $11.00 per $1,000 of work thereafter

Day Care Inspections $115.00

Additional Plan Review Fee $69.00 per hour

NOTE: There is a $4.50 fee added to all building permits in accordance with Act 157 of 2006, of which 100% is forwarded to the Pennsylvania Department of Community & Economic Development.

UCC Commercial Building Permit Fees:

- Commercial Application Fee $50.00 non-refundable
- Total Square Footage X Cents per Square Foot = Permit Fee

Use Group	**Type 1**	**Type 2**	**Type 3**	**Type 4**	**Type 5**
A – Assembly (all)	1.00	.96	.90	.92	.80
B – Business	.90	.86	.72	.76	.62
E – Educational	.94	.88	.80	.84	.70
F – Factory (all)	.52	.48	.40	.46	.32
H – High Hazard (all)	.52	.48	.40	.44	.32
I – Institutional I-1, I-3 And I-4	.92	.86	.80	.84	.74
I-2 – Institutional	1.22	1.16	1.10	1.14	1.00
M – Mercantile	.62	.58	.52	.56	.46
S – Storage (all)	.48	.44	.36	.42	.30
U – Utility	.36	.34	.30	.32	.24

New Construction (Commercial)	$69.00 for the first $1,000 of work plus $15.00 for every $1,000 thereafter
Commercial Roofing Inspections	$69.00 for the first $1,000 of work plus $5.00 for every $1,000 thereafter
Change of Occupancy	$150.00
Demolitions	$69.00 for the first $1,000 of work plus $6.00 for every $1,000 thereafter
Renovations & Alterations	$69.00 for the first $1,000 of work plus $15.00 for every $1,000 thereafter
Additional Plan Review	$69.00 per hour
Minimum Charge for Commercial Project	$150.00 - $250.00 (sliding scale)
Electrical Inspection	$0.50 per amp with a minimum of $125.00

NOTE: There is a $4.50 fee added to all building permits in accordance with Act 157 of 2006, of which 100% is forwarded to the Pennsylvania Department of Community & Economic Development.

Administrative Fines:	$10 to $300 (sliding scale)
• Late Payment Penalty	$25 after 48 hrs., plus $25 for each Additional day (maximum of $300)

Hearing Fees:

o Conditional Use	$500.00
o Liquor License Request	$500.00
o Code Enforcement Board of Appeals	$150.00
o Zoning Hearing Board	$500.00
o Appeal of Zoning Officer Action	$350.00
o Variance	$500.00
o Special Exception	$500.00
o Stenographer Appearance Fee	At Cost if Not Included in Appeal Fee
o Preparation and Copies of Transcript (If Applicable)	Exceeded Costs Shared by Borough and Applicant
o Code & Zoning Officer Appearance Fee	$50 / hr.

Engineering Fees:

o Review of plans by Borough Engineer (per hour)	At Cost
o Inspection of Subdivisions by Borough Engineer (per hour)	At Cost
o Stormwater Management Plan Review (per hour)	At Cost

Plan Review Fees:

o Plans-Preliminary: Minor (Land Development)	$50.00
o Plans- Preliminary: Major (Land Development)	$150.00
o Plans- Final: Minor (Land Development)	$75.00
o Plans- Final: Major (Land Development)	$100.00
o Plans- Lot Consolidation (Subdivision, Re-Division)	$75.00
o All Resubmission Plans (Within a Three Year Period)	
No Changes	$75.00
o Floodplain Review Fee	$100.00 (Non-refundable)
o Recording Fees	Subject to County Fees

Sexually Oriented Business License Fees:

o Business	
o Initial	$200.00
o Annual Renewal	$100.00
o Employee	
o Initial	$50.00
o Annual Renewal	$25.00

Outdoor Dining Fees:

- Initial Fee — $50 non-refundable application fee
- Annual Renewal — $50.00

Amusement Device License Fee — $65.00 per device

Chicken License

- Initial Application plus Zoning Review — $50.00
- Annual Renewal — $25.00

COG FEES

- Sewer Dye Testing — $200.00
- Camera — $185.00 per hour (minimum 1 hour)
- Other fees as set by COG Committee

PARKING

Parking Garage Fees:

- Reserved — $85.00 per month
- Regular — $70.00 per month
- Bulk Rate- Corporate (Upper Level) — $50.00 per month
- Semester — $280.00 + $20.00 deposit
- Daily
  - 1 to 4 hours (per hour rate) — $1.00
  - 5 to 10 hours (flat rate) — $5.00
  - Each Additional hour thereafter — $1.00
  - 24 hours — $25.00
  - Event Fee (Base) — $5.00
  - Event Fee (Max.) — As per Council approval

Parking Lot Fees:

- Orange (Municipal lot at South 8th Street) — $60.00 per month + $20.00 Deposit
- Blue (North 10th Street, 500 block Water Street, 00 block North 5th Street, & Taylor Avenue) — $50.00 per month + $20.00 Deposit
- Purple (Rice Ave) — $75.00 per month + $20.00 Deposit
- 9th Street Lot — $50.00 per month + $20.00 Deposit
- Red (South 10th Street between Gompers & School and School Street between South 10th & Oakland) — $50.00 per month + $20.00 Deposit

- Semester Parking $300.00 + $20.00 deposit

Permit Parking Fees:

- Annual Fee
  - Permanent Resident Free
  - Non-permanent Resident $300.00
- Replacement $ 5.00
- Temporary 2 days $ 2.00
- Temporary 16 days $ 5.00
- Contractor Annual $100.00
- Lost Sticker $50.00

Special Commuter Parking Permit Fees:

- 700 block Maple Street
  - Semester $200.00 + $20.00 Deposit
  - Monthly $50.00 + $20.00 Deposit
- 100 block South 4th Street
  - Annual $200.00
- 700 block Nixon Avenue
  - Monthly $60.00
- 900 Church Street
  - Monthly $50.00

Parking Meters Fees (643 digital & 38 mechanical):

- 2 & 4 hour meters
  - 05 minutes $.05
  - 10 minutes $.10
  - 25 minutes $.25
- 10 hour meters
  - 25 minutes $.25

Parking Boot fees

- Booting/immobilization fee $50.00
- Removal outside of normal work hours $175.00

Overtime parking (meters) $7.00

Overtime parking (2 & 12-hr) $7.00

POLICE

Copy of Accident Report $15.00 each

Incident Report Summary	$10.00
Criminal History Record Information	$10.00
Photographs	$25.00 handling
	$1.00 per print
	$25.00 per/electronic copy
Fingerprinting (private requests)	$5.00 per card
Civil appearances or contracted services	$50.00 per hour @ 4 hr. min.
Costs associated with nuisance ordinance 2003-012	$50.00 per officer @ 1 hr. min.

POLICE DEPARTMENT FINES

All unpaid fines increase by $5.00 after 48 hours and another $10.00 after 30 days

Blocking Private Drive	$10.00
Double Parking	$10.00
Loading Zone	$10.00
Obstructing traffic lane	$10.00
Parked on sidewalk	$15.00
Parked Across Lines	$10.00
Permit parking only zone	$15.00
Prohibited Area	$15.00
Crosswalk Violation	$15.00
Restricted Zone	$15.00
Too Close to Intersection	$25.00
Too Close to Fire Plug	$25.00
Wrong Direction	$10.00
Parked in Handicapped Zone	$50.00
Other parking violations	$10.00

Vehicle Towing and Storage Charges:

• Maximum charge for conventional tow	$125.00
• Maximum additional charge for unconventional tow	$20.00
• Additional charge for roll-over/manipulation	$40.00
• Storage charge for first 24 hours	$0.00
• Maximum charge for storage after initial 24 hours	$20.00/day
• Suspension reinstatement fee	$100.00

Soliciting Permit/Transient Merchant License Fees:

• Annual	$360.00
• Monthly	$100.00
• Weekly	$50.00

• Minimum	$25.00

PUBLIC WORKS- STREETS DIVISION

Operator	Actual cost, including benefits
Equipment (backhoes, snowplow, trucks, etc.)	$70.00 per hour + materials & personnel rate
Cleanup	$30.00 per hour + personnel rate plus disposal costs
Materials and repairs	Actual Cost
Street Excavation Permit	$350.00 + $2,400 refundable deposit
Sign Rental (except special events)	Sawhorses - $25.00, Type III-$75.00
Right of Way Construction Easement (Non-PUC Regulated)	$1.00 per linear foot

SEWAGE SERVICE

Sewage Treatment Fees	As detailed in current PUC tariff
Residential Sewage Maintenance Fee	$16.50 per unit
Commercial Sewage Maintenance Fee	1 to 4,000 gallons - $16.50 per month 4,001 to 20,000 gal. - $2.67/1000 gal. 20,001 gal. and above $2.13/1000 gal.
Industrial Sewage Maintenance Fee	Man-hours ÷ 2040 x $2.70
Sewer Tap Fee	$1,200
Pretreatment Permit Fees	
• Application Fee	$50.00
• Annual Pretreatment Fee	$1,000.00 and up, plus current usage rate
• Permit Development Fee	$Billed at #hrs. X employee rate
Sewer Dye Test Fee	$200.00
Sludge Disposal	$125.00 per ton

TRASH and RECYCLING

Unlimited Service: $17.40 per month

Limited Service: $12.25 per month

Adopted this day

ATTEST:

BOROUGH OF INDIANA

_____

Secretary

_____

President